

GRAFTON-MIDVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

March 12, 2024

President Ted Schriver called to order the regular meeting of the Grafton-Midview Public Library Board of Trustees at 7:17 pm. Roll call: Joe Urig, Angela Carter, Mindy Harris, Evelyn Hemmingsen, Ted Schriver, and Corey Heredos. Clare Gallaher attended via Zoom. Library Director Adele Infante, Fiscal Officer Lorie Scheer, and staff member John Kenny also attended.

Adjustments to the Agenda

Approve Permanent Appropriations Budget for 2024 after Fiscal Officer Report.

Discuss focus group meetings during the Planning Committee update.

Recognition of Visitors

Fred Backstrom

Comments by the President

President Ted Schriver commented on the success of recent focus groups on library planning and stressed the importance of staying focused as library planning moves forwards.

Public Comments

None

Meeting Minutes

Joe Urig moved, and Evelyn Hemmingsen seconded to accept Resolution # 24-3-1, approving the minutes from the Board of Trustees Regular Meeting on February 13, 2024. All voted aye. Motion carried.

Fiscal Officer's Report

Lorie Scheer presented and reviewed the following financial reports at the meeting: Bank Report, Revenue Report, Expense Report, and Check Register for February 2024. She also reviewed passport statistics. Discussion followed.

President Ted Schriver stated that the February 2024 financial reports were received, reviewed, and ready to file for audit.

Lorie Scheer noted changes in the 2024 Permanent Appropriations Budget. Discussion followed.

Joe Urig moved, and Mindy Harris seconded, to accept Resolution # 24-3-2, approving the 2024 Permanent Appropriations Budget as presented.

Roll call vote:	<u>Aye</u>	<u>No</u>
Joe Urig	X	
Angela Carter	X	
Evelyn Hemmingsen	X	
Corey Heredos	X	
Ted Schriver	X	
Mindy Harris	X	

Motion carried.

Director's Report

Fred Backstrom, Circulation Department Supervisor, provided an overview of Library Calendar, the new program used by the Library to manage program registrations. He described the program's features and advantages from previous programs. Discussion followed.

The director announced personnel changes. Adele hired Matt Lundy as Outreach Coordinator at \$28.00/hour, and Sarah White as Historian at \$23.00/hour. She also announced the resignations of Maggie Noble as Youth Services Librarian and Stephanie Bayerl as Graphics Designer. Discussion followed.

Matt Lundy will attend council meetings, make connections in the community, and work with Fred to increase new cardholders, especially in new housing developments. She also plans for him to work with Maureen Stratton to offer programs in the community, identify potential collaborations, and learn the basics of covering the reference desk. Lastly, Adele plans to include Matt in the weekend rotation to cover Sundays.

Adele intends for Sarah White to work with local history groups in her position as a Historian.

Adele provided an update on the Library's storage unit. She made arrangements to take scrap metal to Westpark Recycling in Elyria as part of her plan to discontinue storage services.

Committee Reports

Building Committee: Adele provided an update on recent elevator issues. The elevator room needs a motor replacement, a job requiring a plumber. She plans to contact Raymond's Plumbing to handle this job.

Finance Committee: no updates.

Personnel Committee: Corey Heredos updated the Board on employee policy changes and corrections. Discussion followed.

Corey Heredos moved, and Evelyn Hemmingsen seconded to accept Resolution # 24-3-3, approving changes to the Personnel Policy as presented. See attachment. All voted aye. Motion carried.

Planning Committee: Adele reported focus group attendance and plans to contact GC Studio Design about next steps. Discussion followed.

Social Committee: Clare Gallaher proposed a Saturday lunch event for staff. Breakfast or lunch options on other days were also considered. Discussion followed.

Midview Board of Education Meeting

Ted Schriver attended the February meeting. The Board passed a list of motions during the meeting. Corey Heredos plans to attend the March meeting. Discussion followed.

Old Business

None

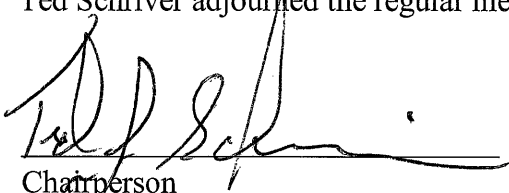
New Business

None


Comments for the Good of the Cause

Adjournment

Ted Schriver adjourned the regular meeting at 9:17 pm.



Chairperson



Attest